

***City of Venice Police Officers' Pension Fund***  
**MINUTES OF REGULAR MEETING**  
**February 25, 2009**

**CALL TO ORDER**

Chairman Kevin McGrath called a regular meeting of the Board of Trustees for the City of Venice Police Pension Fund to order at 9:08 AM. Those persons present included:

**TRUSTEES**

Kevin McGrath, Chairman  
Andy Devries  
John Holic  
James Luck  
Peter Sorrentino

**OTHERS**

Lisa Spanraft, Bogdahn Consulting  
Lee Dehner, Christiansen & Dehner  
Leta Chaney, Salem Trust  
Jay Bowen, Bowen, Hanes & Co.  
Linda Runkle and Scott Baur, Tegrit Plan Administrators

Kevin McGrath introduced the members and visitors in attendance at the meeting.

**LETA CHANEY, SALEM TRUST**

Ms. Chaney presented the Board with a copy of the Certificate of Liability Insurance coverage for Salem Trust. She reviewed the entities that currently receive statements on-line; paper copies are required annually for the Venice Finance Department and the Auditor, CPA Associates.

Ms. Chaney explained that Salem Trust converted their operating system in June, so each retiree received two 1099's this year due to the conversion.

**JAY BOWEN, BOWEN, HANES & CO.**

Mr. Bowen discussed the unprecedented market conditions and summarized historical market reactions and recoveries from recessions. He stated that the lack of specifics in the Treasury Rescue Plan and the Stimulus Plan have resulted in little reaction from the market. He predicted that economic growth will continue below trend and inflation will be above trend.

In response to a Trustee question, Mr. Bowen predicted that it will take a long time for the real estate market to recover due to the huge inventory of property. In response to questions from Mr. Dehner. Mr. Bowen stated that there have been no personnel changes in his firm and that individual stocks are selected for investment. In response to a Trustee question regarding pulling money out of the market, Mr. Bowen responded that the risk would be to miss a big upturn.

### **DOUG CLAUSSEN, DANA INVESTMENT ADVISORS**

Mr. Claussen introduced his company and discussed their investment strategy. He explained the methodology of investing two percent into 50 stocks to provide better returns, with less risk, with consistency. In response to a Trustee question, Mr. Claussen stated that Dana would invest in Large Cap Core stocks, and maintain only two to three percent in cash. In response to questions from Mr. Dehner, he stated that there have been no personnel changes in the company, and that they would agree to the contract terms.

### **ANDY HOLTGRIEVE, ROCKWOOD CAPITAL**

Mr. Holtgrieve discussed the experience and investment philosophy of his company. In response to Trustee questions, he stated that the average number of stock holdings is 40, and that cash should be in the three to four percent range. In response to questions from Mr. Dehner, Mr. Holtgrieve stated that there have been no personnel changes in the company, and that they would agree to the contract terms. He also stated that Rockwood Capital currently manages 4 Million in assets for the Venice Firefighters' Pension Fund.

### **LISA SPANRAFT, BOGDAHN CONSULTING**

The Trustees discussed the presentations. Ms. Spanraft stated that both companies would pair well with and complement Bowen, Hanes & Co. A Trustee expressed concern over Bowen's strategy of gravitating toward a group of around 20 stocks. Ms. Spanraft stated that the level of service would be comparable between Dana and Rockwood, and that each of them would come report to the Board on an annual basis. Ms. Spanraft will provide additional information to the Trustees via e-mail, so that the Board may reach a decision at the next quarterly meeting scheduled for May 20, 2009.

Ms. Spanraft discussed the quarter ending December 31, 2008. All sectors on the equity side were negative; Bowen was -16.5 verses the benchmark of -21.48. She stated that Bogdahn does not recommend asset reallocation. In response to a Trustee question, Ms. Spanraft stated that the assumption of an eight percent return will not catch up within the next 2 years, but is still reasonable in the long term.

### **LEE DEHNER, CHRISTIANSEN & DEHNER**

Mr. Dehner provided an update on legislative matters and discussed future plan amendments that will be required to comply with the Federal Pension Protection Act. He also reminded the Trustees to file their Financial Disclosure forms.

Chairman McGrath asked for an update on the pending Disability cases. Mr. Dehner replied that both Stone and Adams are in the discovery and deposition stages and that it will be at least six to eight weeks before scheduling the hearings.

## **LINDA RUNKLE AND SCOTT BAUR, TEGRIT PLAN ADMINISTRATORS**

**A motion was made to approve the minutes from November 12, 2008. The motion was seconded and approved 5-0.**

Chairman McGrath mentioned a retiree who wants to change his joint beneficiary; he will refer him to Ms. Runkle for the appropriate forms and processing.

Ms. Runkle stated that letters of introduction are in the process of being mailed to retirees.

Mr. Dehner requested that the contract documents for Tegrity Plan Administrators, LLC (previously The Pension Resource Center) be prepared for approval at the next meeting.

Mr. Bauer reported that Tegrity Plan Administrators will be working with the City of Venice to obtain electronic data on active members.

## **BOARD MEMBER COMMENTS**

Trustee Sorrentino reported his positive experience regarding attendance at a conference in December for Trustee training, and recommended that the Board re-activate membership for 2009 in the Florida Public Pension Trustees Association (FPPTA).

**A motion was made to enroll the Venice Police Officers' Pension Fund into the FPPTA. The motion was seconded and approved 5-0.**

## **ADJOURNMENT**

There being no further business and the next regular meeting of the Board having been previously set for May 20, 2009 at 9 AM, a motion was made to adjourn the meeting at 12 Noon.

Approved: \_\_\_\_\_